

TRIMET CAT EXECUTIVE COMMITTEE PLANNING MEETING**Tuesday, February 7, 2023****9:30am – 11:00am****MINUTES**

Attendees: Annadiana Johnson, Dave Daley, Jan Campbell, Claudia Robertson, Patricia Kepler, Leon Chavarria, Kris Meagher, Keith Edwards, Adam Kriss

Executive Committee Minutes

9:30 – 9:45: Meeting Called to Order 9:32 by Jan Campbell**Opening Remarks, Updates and Issues from CAT Chair**

- Jan Campbell – Still need to review Bylaws (Eileen to set meeting) – Add on after March Executive Meeting – plan for 90 minutes on March 7)
- Floating platforms (Zicla platforms) – revisit with Future Ad Hoc – Eileen to schedule
- Chargers for Mobility Devices at Transit Centers
 - Chair User from Pendleton who has installed at Oregon State Parks – Jan to provide contact info. Eileen to investigate.
- LIFT Reservationists – Stop Using “Client” – Done. Eileen sent communication to LIFT Call Center 2/7/23 communicating that we refer to LIFT consumers as “Riders” or “Customers”, and not “Clients”.

9:45 – 10:00 Pending & Open Issues from TriMet Staff

- CAT Nominations – Received Dave and Zoe, Kris and Jan are planning to apply.
 - Nominations Committee: Annadiana Johnson
 - Plan for the week of February 20th for applicant interviews
 - Wednesday, Monday Friday morning open Anna
- CAT Re-engaged in Bus Training
 - Meeting today at 2:00 pm to review
 - Beginning in March
 - Include Mental Health and Hidden Disabilities, impacts of aging
 - Ensure sufficient time for operators to ask questions
 - Dave Daley - Need to get them to change the core curriculum as well so that the instructors are emphasizing this stuff all the way through.
- CAT engaged in TriMet-ABLE Disability Pride Panel – How disability is impacted by TriMet Buses, Stations, platform design, etc.
- Instead of LIFT Reports, Security Reports, etc., can we add time to the agenda for Sub-Committee report outs and include those updates in the sub-committee reports?

- Annadiana – when the sub-committees have something “significant” to share, they should report out.
- Claudia – we include the executive committee minutes in the business meeting packet and we ask if there are any question. I assume we will be asking if there are any comments about the minutes. A lot of times there are issues that effect entire CAT. And Several LIFT and disability issues, making sure in the interview process for new hires, that people have past experience with working with people who are older adults and people with disabilities. Making sure that Universal Design and Universal Access are TriMet goals. Past engineers and no idea what accessibility means. Other than that, just include the minutes and ask if people have questions,
- Patricia – I agree. We have a pretty active committee. Just include the minutes.
- Eileen – keep deep dive on specific mode topics at Sub-Committees and keep full reports at Business Meetings.
- Fixed Route Sub-Committee
 - Jan – have co-chairs to support each other? Discuss tomorrow at Fixed Route Sub-Committee
 - Make sure time is convenient
 - Eileen – Bring work plans for each group (Eileen to send to each member via email today)
 - Agenda development – Eileen meet with
 - Claudia – can we go through a first meeting to see how it goes? In the past, the topics came up from the business meetings, past Directors of all modes brought information to the group at sub-committee meetings. Co-Chairs would likely need to come to Executive Committee meetings to get bigger topics in front of the Exec to see if CAT needs to hear the issue and assign to CAT monthly business meeting or stay in sub-committee or ad hoc.

10:00 – 10:30 General CAT Executive Committee Discussion

- Honored Citizen Fare – Income Based (Eileen provide background)
 - Claudia – this started with what she heard on the radio about the income-based Honored Citizen program, with restrictions applying. It is widely known that 65+ and Disability is “honored Citizen” applied, but this new communication said there were income restrictions and qualifications. It would generate confusion with LIF now included. Without even talking to people who are Honored Citizens...
 - Annadiana – I said quite a bit in my emails – semantics matter. Words matter. As a person who became a senior and now qualify. With a disability, and maybe even invisible disabilities, I’ve been almost thrown off a bus for not having my Honored Citizen ID, but I had

- Director Edwards – what if I am the trifecta – and I meet all the qualifications? Do I get something extra? I think there should be something extra that someone gets.
- Anna – having different names of products that more correctly label the product, is not an issue.
- Eileen – add 30 minutes to MARCH EC and invite Sophia Maletz, Jennifer Koozer and PIO to next CAT Exec to discuss issues from CAT’s perspective.
- Fare Increase letter or communication- from CAT or individuals only
 - We should do both a letter and individual testimony. We should get as many CAT members to the meeting as possible and the Executive Committee should attend as well. A CAT member should read the letter to the committee.
 - February or March Meeting
 - Director Edwards – I would like to see CAT at the February Meeting and then again at the March meeting with even more members and more testimony each time.
 - Claudia – is there somewhere on the website that I can provide feedback?
 - Eileen will email the link
 - Eileen and Jan to summarize the request from Director Edwards and communicate to CAT along with the last letter to the Board to determine if any changes need to be added.
- Sub-Committees – Status
- Interior configurations of TriMet Conveyances (new type 6 trains) get ad hoc scheduled for March with Field Trip
- LIFT Bus Preview (ride LIFT bus to MAX Train viewing) with Max Train (feed lunch to the team) – March Field Trip (not March 14-20) – Eileen schedule with REM team.
- Wayfinding Field trip to PCC to see the technology in practice (wayfinding Field Trip) – Keith have some engineering staff, have someone is in wheelchair and with a blindfold for empathy for the sightless experience. Also have someone who experiences hearing impairing. (also include a trip to the PCC Opportunity Center willow creek transit center) – April Field Trip

10:30 – 10:40 February Business Meeting Agenda Final Review (page 2)

- Eileen give a presentation to CAT in May Meeting regarding the Technology Grant
 - Director Edwards – Regarding Wayfinding, if I am on a platform, how do I know when a bus or train is coming? Technology that helps with that would be good.
 - Claudia – Please keep that grant request going in the future. In the Division FX project, it precluded anything that you couldn’t get done for \$175M, that is why so much accessibility would be left out. That was the presumption that all of the accessibility features would get added after rollout, but it never happened.

- In the fall, get budget presentation on Budget priorities before budget is finalized.
- April we'll resume in person hybrid meetings monthly.

10:40 – 11:00 March Business Meeting Planning (See Proposed Agenda – bottom of Page 2)

- Claudia – I am glad to see the Stop Accessibility Project on the agenda, They used to say there were going to do a stop assessment to evaluate the stops and stations, but it was put on hold. A consultant is a good idea, I am excited about that.

11:00 **Adjourn**

February Business Meeting Agenda:

- 9:00: **A. Opening Remarks** – Jan Campbell
1. Approval Of Agenda
 2. Approval of Minutes
 3. Announcements from Chair
 4. Nominating Committee Members
- 9:10 **B. Staff Updates**
- 9:15 **C. Public Comment**
- 9:25 **D. CAT Committee Issues**
- 9:40 **E. Keith Edwards – Board Update**
- Public Comment
- 9:50 **F. LIFT Service Report – Eileen Collins and ATP Contractors**
- Public Comment
- 10:00 **G. Fixed Route Service Report – Nathan Banks**
- Public Comment
- 10:15 **H. Break**
- 10:30 **I. TriMet Business Plan** – Alan Lehto, Senior Director, Planning, Service Planning and Delivery
- Public Comment
- 11:00 **J. Better Red Project – MAX Service Impacts**
- 11:30 **K. Close of February CAT Business Meeting**

March Business Meeting Agenda Planning:

- 9:00: **A. Opening Remarks** – Jan Campbell
1. Approval Of Agenda
 2. Approval of Minutes
 3. Announcements from Chair
- 9:10 **B. Staff Updates**
- 9:15 **C. Public Comment**
- 9:25 **D. CAT Committee Issues**
- 9:40 **E. CAT Fixed Route Sub-Committee Report**
- 10:00 **F. TriMet Board of Directors Update - Keith Edwards**
- Public Comment
- 10:15 **H. Break**
- 10:30 **I. TriMet Stop Accessibility Standards Project – Introduction** – Luke Norman, Service Planner, TriMet Planning & Policy
- Public Comment
- 11:30 **K. Close of March CAT Business Meeting**

Committee on Accessible Transportation
Fixed Route Sub-Committee Agenda

February 8, 2023

- A. 9:30 -** Call to Order and Introductions
B. 9:40 - Sub-Committee Governance
- Leadership
 - Timing of meetings
 - Content of meetings
 - Suggested Topics for future meetings
- C. 10:00 -** Topic: Hollywood Transit Center Update and Field Trip Plan
D. 10:40 - Topic: Transit Safety Update
E. 11:00 - Meeting Adjourned

Comments from Chat:

from Dave Daley he, him, his to everyone: 10:03 AM

Need to get them to change the core curriculum as well so that the instructors are emphasizing this stuff all the way through.

from claudia Robertson to everyone: 10:17 AM

Re Training: at this time, we have no one who uses a manual wheelchair, if memory serves. That is an important topic for training. Should we reach out to the community for someone to participate in some way?

from Annadiana Johnson to everyone: 10:35 AM

and 1 million will not go as far as you might think

from ADAM to everyone: 10:38 AM

Why are we talking about an agenda for both February and March?

from ADAM to everyone: 10:39 AM

Is there no exec meeting in March

from Dave Daley he, him, his to everyone: 10:41 AM

Nice to see everybody, have a big county meeting starting in a few that I need to read a couple of things for.

from ADAM to everyone: 10:43 AM

I wonder if "in person" meetings are really necessary because I haven't experienced any issues with the Webex meetings plus this chat feature is really helpful

from ADAM to everyone: 10:50 AM

I understand totally about the need for in person meetings for some but I would just hate for Eileen to go through getting a room and all the other logistics and we don't get a big turnout

from ADAM to everyone: 10:52 AM

I'm wondering when Director Edwards gives a report at the board meetings, how is he received and might we get a report of how board members are hedging ?

from ADAM to everyone: 10:55 AM

I know this is an executive meeting but just sharing thoughts and it's easier for me to use this chat which is why I'm seeing an advantage to virtual meetings

from Patricia Kepler to everyone: 11:03 AM

Sorry folks I have an 11 o'clock I need to jump into

